

Governance Group - Meeting Minutes

	RAS Governance Meeting
	1 May 2018 1.00 – 2.30pm
	Room 2.19, MBIE Offices, 161 Cashel Street, Christchurch CBD
	<ul style="list-style-type: none"> • Mike West (MBIE)
	<ul style="list-style-type: none"> • Jenny Hughey (CCC) • Anne Shaw (DPMC) – By Phone
	<ul style="list-style-type: none"> • Ken Pope (MBIE – Project Manager) for items 2 to 6
	<ul style="list-style-type: none"> • Darren Wright (MBIE) for items 3 to 6
	<ul style="list-style-type: none"> • Andrew Hammond (DPMC)

Item	Issue / Topic	Descriptor	Who
1	Board Only Time	This item was moved to the end of the meeting however, there was no board only time requested.	Chair
2	Apologies, Welcome and Conflicts of Interest	<p>Everyone were welcomed to the meeting. In particular Anne Shaw who will be the on-going member representing DPMC Apologies from Andrew Hammond were noted.</p> <ul style="list-style-type: none"> • No new conflicts of interest were noted. 	Chair
3	Minutes	<p>Minutes of the Residential Advisory Service (RAS) Governance Group Meeting – 28 March 2018</p> <p style="text-align: right;">Moved by: Jenny Hughey Seconded by: Mike West</p> <p>THAT the RAS Governance Group</p> <p>a) Confirms the minutes of the RAS Governance Meeting held on 28 March 2018, having been circulated are a true and correct record.</p> <p>b) Approves the minutes of the RAS Governance Meeting held on 28 March 2018 to be released onto the RAS website</p> <p>Previous Action Points</p> <p>Andrew Hammond will make enquires and confirm who the DPMC representative will be moving forward</p> <ul style="list-style-type: none"> • Complete. Andrew has confirmed his replacement will be Anne Shaw, Director, Greater Christchurch Group, DPMC 	Chair

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 - It will help them understand and progress the repair and rebuild process.

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		<p>Project Manager to advise IAG that advice will be given to the Minister for Regeneration of Greater Christchurch of our approach to Limitations</p> <ul style="list-style-type: none"> Completed. RAS has engaged with IAG and articulated the proposed approach that will be taken with their clients, including those currently still with EQC that may possibly go over-cap. <p>Project Manager to contact DPMC to identify the MBIE contact and the time table for any planned joined up meetings with the Minister.</p> <ul style="list-style-type: none"> Completed. It seems that rather than a meeting it is proposed to have a “cross agency” 2 weekly update for the Minister which each of the responsible agencies will contribute to. It is due to commence in April 2018. <p>The Project Manager is to respond to this request for further assistance in Kaikoura in line with the comments of the Governance group.</p> <ul style="list-style-type: none"> Completed. The Project Manager has responded to confirm our position. <p>Andrew Hammond will approach DPMC to seek clarification and if appropriate seek details of how we can get acceptance that Dr Beaven be included on the list of speakers</p> <ul style="list-style-type: none"> Completed. DPMC will be seeking expressions of interest from those wanting to present. RAS has registered our interest in being able to express an interest and have the opportunity to apply. At this point we have not received any further advice on the process. 	
4	RAS Activities and Updates	<ul style="list-style-type: none"> Darren Wright provided a verbal update on the process adopted for resolving the recent “Hunger Strike” case. The RAS governance group commended Darren for his efforts in bringing these parties together and achieving an agreement on the way forward to settlement. There is an increasing number of Home Owners approaching RAS for assistance that are either in Court and/or engaged with an advocate. They are seeking assistance to recommence direct discussions with their Insurer or EQC and release themselves from their advocate obligations/contract. RAS is not actively targeting these individuals but we are endeavouring to assist where we are able. <p>Action Point:</p> <ul style="list-style-type: none"> Project Manager, in conjunction with both Community Law and the Brokers, is to develop a flow chart of actions 	

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		<p>to detail the actions involved in assisting this group of customers. Any draft needs to be reviewed by MBIE Legal.</p> <p>The Chair updated the members on an upcoming meeting being held with the Minister on the future of the RAS service. An update will be provided at the next meeting in June 2018.</p> <p>The challenges with managing those customers with well-being issues were outlined. There is a possibility for RAS to engage their own expert to support the brokers and have them accompany them to site visits. This would be an opt-out approach rather than opt-in process. Discussions are on-going.</p>	
5	RAS Operational Report	<p>RAS Monthly Project Status Report for April 2018</p> <p>The RAS Monthly Project Status Report for April 2018 was presented to the Governance Group, providing an overview of the Service along with key statistics and budgetary information.</p> <p>The Report was previously circulated and taken as read. Moved by: Jenny Hughey Seconded by: Mike West</p>	Project Manager
6	General Business	Jenny Hughey advised that Community Law were looking to undertake a review of Insurance Law. They are currently seeking funding to initiate this piece of work.	

Next Meeting – 7 June 2018 at 1pm, MBIE Offices, 161 Cashel Street, Christchurch

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