

Governance Group - Meeting Minutes

Purpose	RAS Governance Meeting
Date / Time	1 November 2018 2.30 – 3.30pm
Location	Room 2.19, MBIE Offices, 161 Cashel Street, Christchurch CBD
Chair	<ul style="list-style-type: none"> • Mike West (MBIE)
Members	<ul style="list-style-type: none"> • Jenny Hughey (CCC) • Anne Shaw (DPMC)
Attendees	<ul style="list-style-type: none"> • Ken Pope (MBIE – Project Manager) Items 2 - 7
Invitees	<ul style="list-style-type: none"> • Darren Wright (MBIE) Item 4
Apologies	<ul style="list-style-type: none"> •

Item	Issue / Topic	Descriptor	Who
1	Board Only Time	The Board did not request any board only time.	Chair
2	Apologies, Welcome and Conflicts of Interest	<p>Everyone were all welcomed to the meeting.</p> <p>No apologies were noted.</p> <ul style="list-style-type: none"> • No new conflicts of interest were declared. 	Chair
3	Minutes	<p>Minutes of the Residential Advisory Service (RAS) Governance Group Meeting – 7 September 2018</p> <p>Moved by: Jenny Hughey Seconded by: Anne Shaw</p> <p>THAT the RAS Governance Group</p> <p>a) Confirms the minutes of the RAS Governance Meeting held on 7 September 2018, having been circulated are a true and correct record.</p> <p>b) Approves the minutes of the RAS Governance Meeting held on 7 September 2018 to be released onto the RAS website</p> <p>Previous Action Points</p> <ul style="list-style-type: none"> • Anne Shaw to identify who in MBIE was sent the list of the symposium presenters <p>Completed</p>	Chair

- Residential property owners are assisted to make progress in their individual repair, rebuild, resettlement process in greater Christchurch.
 - The service will provide independent assistance to residential property owners.
 - It will help them understand and progress the repair and rebuild process.

Item	Issue / Topic	Descriptor	Who
		<ul style="list-style-type: none"> Anne Shaw to follow up DPMC and advise when the quarterly insurance monitoring data will be available <p>Completed – The 30 September 2018 data has been distributed to the Governance members</p>	
4	Update on the launch of the Greater Christchurch Claims Resolution Service (GCCRS)	<ul style="list-style-type: none"> Darren Wright provided a verbal update on the launch of the service. Of particular note was: <ul style="list-style-type: none"> Busy start to the service with considerable interest. Have created over 200 cases within the first 3 weeks Now have an increased resource with a further 5 Brokers employed The ENZ engineering panel/support is getting close to being stood up The wellbeing service is operational with a number of referrals that have already been made Both the Legal and Customer advisory groups are close to being confirmed RAS cases that are not close to resolution will be transferred across to GCCRS to finalise 	Darren Wright
5	RAS Operational Report	<p>RAS Monthly Project Dash Board for October 2018</p> <p>The RAS Monthly Project Dash Board for October 2018 was presented to the Governance Group, providing an overview of the Service along with key data and information.</p> <p>The Report was previously circulated and taken as read.</p> <p>Moved by: Jenny Hughey Seconded by: Mike West</p>	Project Manager
6	Final meeting of RAS Governance Group	<p>It was resolved that with the introduction of the new service (GCCRS) and the transition of the majority of RAS cases within Christchurch to the new service this would be the final formal meeting of the RAS Governance Board. MBIE will continue to manage and monitor the residual claims within RAS. This was agreed unanimously.</p> <p>The Project Manager was thanked by the Board for his efforts and contribution to the service since its inception.</p>	Chair
7	General Business	There were no items raised as General Business	

- Residential property owners are assisted to make progress in their individual repair, rebuild, resettlement process in greater Christchurch.
 - The service will provide independent assistance to residential property owners.
 - It will help them understand and progress the repair and rebuild process.