

## Governance Group - Meeting Minutes

<b>Purpose</b>	RAS Governance Meeting		
<b>Date / Time</b>	28 November 2013 : 1.00pm – 3.00pm		
<b>Location</b>	CERA offices		
<b>Attendees</b>	<ul style="list-style-type: none"> <li>Michelle Mitchell - CERA (Chair)</li> <li>Ken Pope - RAS Project Manager</li> <li>Terry Jordan - ICNZ</li> <li>Darren Wright – Community Representative</li> <li>Bruce Emson – EQC</li> <li>Michael Aitken - CCC</li> <li>Glenys Thornhill – RAS Administration</li> </ul>		
<b>Invitees</b>	<ul style="list-style-type: none"> <li>Mark Rackley-Gale – BNZ</li> <li>Christina Gardner – BNZ</li> <li>Paul O’Neill - CLC</li> </ul>		
<b>Apologies</b>	<ul style="list-style-type: none"> <li>Terry Jordan</li> </ul>		
Item	Issue / Topic	Descriptor	Who
1	<b>Apologies and Welcome</b>	<ul style="list-style-type: none"> <li>Apologies and Welcome</li> </ul>	<b>Presented by:</b> Michelle Mitchell
2	<b>Conflicts of Interest</b>	<ul style="list-style-type: none"> <li>No conflicts of interest were noted</li> </ul>	<b>Presented by:</b> Michelle Mitchell
3	<b>Previous Minutes</b>	<p><b>Minutes of the Residential Advisory Service (RAS) Governance Group Meeting – 24 October 2013</b></p> <p><b>Moved by:</b> Michael Aitken <b>Seconded by:</b> Darren Wright</p> <p>THAT the RAS Governance Group:</p> <p>(a) <b>Confirms</b> the minutes of the RAS Governance Group meeting held on 24 October 2013, having been circulated as a true and correct record.</p> <p>(b) <b>Receives</b> the minutes of the RAS Governance Group meeting held on 24 October 2013, to be released onto the RAS website.</p>	<b>Presented by:</b> Michelle Mitchell
	<b>Previous Action Points</b>	<p>All Action Points were closed or carried forward with following items to be noted</p> <p><b>Action Point:</b> The Chair, in collaboration with the Insurance Council of New Zealand (ICNZ), will approach the New Zealand Bankers Association regarding additional funding for RAS.</p> <ul style="list-style-type: none"> <li>Business case presented to chair of NZBA for</li> </ul>	<b>Action by:</b> Michelle Mitchell Terry Jordan

- Residential property owners are assisted to make progress in their individual repair, rebuild, resettlement process in greater Christchurch.
  - The service will provide independent assistance to residential property owners.
  - It will help them understand and progress the repair and rebuild process.

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		<p>consideration. Expect a decision by March 2014</p> <ul style="list-style-type: none"> <li>Additional approach to individual banks to be considered</li> </ul>	
4	<b>BNZ Future Hub</b>	<p>Overview of advice service provided to assist people of Canterbury with their repair and rebuild issues</p> <ul style="list-style-type: none"> <li>Presentation well received</li> </ul>	<b>Presented by:</b> Mark Rackley-Gale & Christina Gardner
5	<b>CLC</b>	<p>Update from Paul regarding the current issues and challenges facing the Independent Advisors. He reinforced the independence of the service being the key to the success of engagement with the property owners.</p> <ul style="list-style-type: none"> <li>Presentation well received</li> </ul>	<b>Presented by:</b> Paul O'Neill
6	<b>RAS Update</b>	<p><b>RAS Monthly Project Status Report for November 2013</b> The RAS Monthly Project Status Report for November 2013 was presented to the Governance Group, providing an overview of the Service along with key statistics and budgetary information.</p> <p>The Report was previously circulated and taken as read.</p> <p style="text-align: right;"><b>Moved by:</b> Ken Pope <b>Seconded by:</b> Terry Jordan</p> <p>THAT the RAS Governance Group:</p> <ol style="list-style-type: none"> <li><b>Receives</b> the RAS Monthly Project Status Report for November 2013.</li> <li><b>Approves</b> the RAS Monthly Project Status Report for November 2013</li> </ol>	<b>Presented by:</b> Ken Pope
7	<b>Future Meeting Schedule</b>	Dates for 2014 meetings to be set and distributed to be discussed at December Meeting	<b>Action by:</b> Ken Pope
8	<b>Next meeting</b>	Wednesday 18 December 2013, 1pm till 2.30pm	

### Action Point Summary:

	Action Points	Action by	Timeframe
1	<b>Carried Forward:</b> NZBA considering Business Case.	Michelle Mitchell Terry Jordan	On-going
2	Approach to individual banks to be considered	Michelle Mitchell Terry Jordan	On-going
3	To consider additional marketing opportunities for future consideration	Ken Pope	Carried Forward
4	Set dates for 2014 meetings		

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