

**This is to be used where your insurer is Southern Response**

Southern Response  
P O Box 9052  
Tower Junction  
Christchurch 8149

[Date of letter]

By email/mail [contact address for claims handler]

Dear [claims handler]

Re: [claim number and address of insured property]

We/I are/am aware that the 6 year time limit within which Court proceedings must be brought is approaching.

We/I have been advised by the Residential Advisory Service to write to you in order to ensure the extended time for the limitation period, as reported in the media, will apply to my/our claim.

We/I would therefore be grateful if you would please provide confirmation by return email /mail to us/me at our/my usual contact address that Southern Response will not raise limitation as a defence to any civil proceedings, action or arbitration that is filed or brought regarding our/my claim before September 4, 2018.

Yours faithfully,

[your name]